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**Sober Living - Recovery Residences**

To provide housing stability for people in recovery from a substance use disorder.

Request for Application (RFA)

Issued: 8/12/24





**DIVERSUS HEALTH NETWORK**

**Recovery Residences**

## Summary

These funds are to support Colorado residents who are in recovery from a substance use

disorder who temporarily are unable to afford the costs associated with living in a recovery

residence located in Colorado

*Diversus Health Network* will manage the contracts for region SSPA 3: Colorado Springs Metro and Surrounding Counties. It seeks applications from local governments (including Indian tribal reservations), municipalities, counties, schools, law enforcement agencies, and primary care or substance use disorder treatment providers within or outside of the managed service organization's network of providers to provide services.

## Acronyms & Definitions

**RFA** – Request for Application

**Application** – A complete and appropriately submitted response to the RFA

**Recovery Support –** An array of services intended to manage mental health symptoms; increase housing to support recovery; reduce barriers to employment, education, and other life goals; and secure necessary social support in their chosen community.

**Treatment Providers –** Providers with expertise in substance use disorder care can ensure recovery-focused attention to prevention, assessment, and treatment. These providers are licensed agencies under these rules by the Department of Human Services to provide substance use disorder treatment.

**Target Population –** Coloradans living with Substance Use Disorder and/or Co-Occurring conditions will be supported. Services are to ameliorate the increases in Co-Occurring and Substance Use Disorder needs.

**Recovery Residence** - means any premises, place, facility, or building that provides housing accommodations for individuals with a primary diagnosis of a substance use disorder that:

i. is free from alcohol and non-prescribed or illicit drugs;

ii. promotes independent living and life skill development; and

iii. provides structured activities and recovery support services that are primarily intended to promote recovery from substance use disorders

**SSPA**  - means sub-state planning area.

## Timeline

The following timeline includes more details about the application process and will be implemented in support of these activities:

|  |  |
| --- | --- |
| **Activity** | **Deadline** |
| Application Published | **8/12/2024** |
| Application Questions Due | **8/19/2024** |
| Application Due | **9/6/2024** |
| Projected Start Date | **10/1/2024** |

## Eligible applicants/Locations

All NARR /CARR or Oxford House Certified Sober Living Homes.

The services outlined in this document should be administered in any or all the following Colorado Counties:

|  |  |  |
| --- | --- | --- |
| **MSO** | **Region** | **Eligible Counties** |
| Diversus Health Network | Region 3 | El Paso, Teller, Park, Lake, Chaffee, Fremont, Custer |

## Project standards/requirements

Applicants must use the following template to complete their proposals and compose a response to this application.

### 1.5.1 Executive Summary

* Provide an executive summary of the proposed project. Include the name of the entity submitting the proposal, the primary contact's name, and two to three sentences about the project.

### 1.5.2 Service Population

* List the population your Sober Living House(s) will serve.
* Describe the populations to be served in detail, including any subpopulations. The narrative must highlight all experience working with the relevant target populations. Demonstration through examples is strongly encouraged.
* Identify all organizations in the region that currently provide substance use treatment similar in scope to the proposed project, the types of services provided, and current challenges and gaps.

### 1.5.3 Policies and procedures

* Clearly identify the policies and procedures for your organization.
* Clearly state the following Policies
  + **Non-discrimination policy** - As it relates to your clients
  + **Grievance Policy** – To include the steps that a client may take to state concerns about the Sober Living House they are living in.
  + **Medication Policy** – State your Medication Policy
  + **Testing Policy** – State you medication policy in full
* Include any other Policy that is relevant to your program.

**1.5.4** **Meeting Requirements**

* Provide all pertinent information regarding meeting requirements for your clients.
* Describe the barriers your clients may face meeting your policy and how you plan to remove these barriers.
* Describe what your house considers a meeting. List all examples.
* List all pro social activities provided for your clients.

**1.5.5** **Best Practices**

* Describe how your house uses the 11 Best Practices description provided by SAMSHA.
  1. Be Recovery Centered
  2. Promote Person-Centered, Individualized and Strengths-Based Approaches
  3. Incorporated the Principles of the Social Model Approach
  4. Promote Equity and Ensure Cultural Competence
  5. Ensure Quality, Integrity, Resident Safety and Reject Patient Brokering
  6. Integrate Co-Occurring and Trauma-Informed Approaches
  7. Establish Clear Operation Definition
  8. Establish and Share Written Policies, Procedures and Resident Expectations
  9. Importance of Certification
  10. Promote Evidence Based Practices
  11. Evaluate Program Effectiveness

### 1.5.6 Sustainability Plan

* Describe how the organization will continue services after the funding has ended.
* Discuss explicitly any sustainability planning, including revenue offsets, and other strategies toward this end. Demonstration through specific examples is strongly encouraged.

## 1.5.7 Program Outcomes

The following information will be required to report to *Diversus Health Network* on a monthly basis:

1. Number of Overdose reversals with MSO provided Narcan (If an)
2. Total number of clients served with MSO funding
3. Number of clients served who were able to maintain recovery while rent support was provided
4. Percent of clients served who were able to maintain recovery while rent support was provided
5. Number of people served who were able to attain employment and end financial support for rent
6. Client length of stay

## Submission Deadline & Instructions

Applicants interested in offering these services must submit their proposal by email to [hndeliverables@diversushealth.org](mailto:hndeliverables@diversushealth.org).

Proposals **must** meet the following initial criteria in order to proceed to full review. Failure to meet any of the below will result in **immediate exclusion with no exceptions**:

* Proposal submitted by deadline
* Narrative submitted in a separate **Microsoft Word** document with normal margins
  + Meets 10-page limit and font requirements
    - **Times New Roman; 12-Point**
* Must respond to all required sections as outlined in the above application

*Diversus Health Network* will acknowledge receipt of each application. If no acknowledgement occurs, applicants should resubmit their proposals. The deadline for submission is no later than **September 6, 2024 by 5:00 p.m.**

*Diversus Health Network* will begin considering applications through a formal scoring process. Funding successful applications will begin as soon as possible.

## Term of agreement

*Diversus Health Network* seeks provider agencies who will offer or deploy the services outlined beginning as soon as possible, with optional renewals of the contract in subsequent years based on available State and Federal funding sources. The contract year for this grant funding is **October 1, 2024 through June 30, 2025.**

## Evaluation & Decision

*Diversus Health Network* will review all proposals upon receipt and provide confirmation. Failure to submit a complete set of information requested in this request may result in exclusion from consideration.

*Diversus Health Network* may seek clarifying information as necessary to make an informed decision either from the applicant or from other sources.

After selection of a provider or providers for these services, *Diversus Health Network* will notify remaining respondents of the decision.

Applicants will find the Colorado Behavioral Health Administration capacity budget protocol documentation on the *Diversus Health Network* website as one of the resources listed with this Grant Application, or use the following link: <https://diversushealth.org/mso-resources/>

Applicants will find the Colorado Behavioral Health Administration capacity budget template on the *Diversus Health Network* website as one of the resources listed with this Grant Application, or use the following link: <https://diversushealth.org/mso-resources/>

Applicants may find the HCPF and BHA Behavioral Health Accounting and Auditing Guidelines on the *Diversus Health Network* website as one of the resources listed with this Grant Application, or use the following link: <https://diversushealth.org/mso-resources/>

## credentialing

All contractors are required to complete a provider package. This will include active CARR Certification, Insurance, a W9 form, and an Electronic Funds Transfer (EFT) agreements for reimbursement.  All contracts between *Diversus Health Network* and contractors will use the name on the provided W9 form or a Trade Name registered with the Colorado Secretary of State’s Office.

## resources

A grant writing assistance program was approved as part of Senate Bill 2019-228, which allocated funds for it and designated the University of Colorado, Center for Prescription Drug Abuse Prevention as the program administrator.

Information regarding Colorado Consortium for Prescription Drug Abuse Prevention’s Grant Writing Assistance Program is located at the following web page: <https://corxconsortium.org/grant-assistance/>